

Report for Week Ending 24 October 1956
from
FORMS MANAGEMENT BRANCH

General Information

25X1A9

1. Personal History Statement, Form No. 444 - A

This form which has recently been revised was released 22 October 1956 from the Reproduction Plant. Those who have seen this form seem very well pleased in spite of the fact that there are a few minor errors and imperfections which will be corrected when this form comes up for reprint. 25X1A9A

2. Forms Survey - As a result of two hundred two questionnaires sent out on the status of forms in the new numbering system which had not been ordered for at least eighteen months, the following information has been received:

Total obsolete	38
Total active	90
Total (reports pending)	74
Grand Total	<u>202</u>

a. As a result of three hundred twenty questionnaires sent out on this status of forms in the old numbering system which had not been ordered for at least eighteen months the following information has been received.

Total obsolete	140
Total active	166
Total (Unresolved)	14
Grand Total	<u>320</u>

Pending Action DD/S Area

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1. Revision of Form A

Preliminary coordination has been accomplished and minor corrections have been made with the Office of the Comptroller on the numerous forms involved in this Handbook. These forms are presently about to be released to the OPI for final clearance and the preparation of the Forms 30.

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COMPLETED ACTIONS SUMMARY

TYPE	DD/I	DD/P	DD/S	STOCK	TOTAL	NUMBER OF COPIES
NEW	-	1	2	1	4	7,900
REVISION	-	-	2	-	2	5,000
REPRINT	-	1	8	12	21	137,150
TOTAL	-	2	12	13	27	150,050

PENDING ACTIONS SUMMARY

TYPE	DD/I	DD/P	DD/S	STOCK	TOTAL
NEW	4	2	7	2	15
REVISION	2	1	2	26	31
REPRINT	2	-	-	2	4
TOTAL	8	3	9	30	50



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